



**LIBERIAN
REGISTRY**



THE REPUBLIC OF LIBERIA
**LIBERIA MARITIME
AUTHORITY**



Office of Deputy Commissioner of Maritime Affairs

TRANSFER FROM ANOTHER FLAG

Provisional Certificate of Registry

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In case of any questions, please contact Registrations@liscr.com or any LISCRC office.



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OFFICE OF DEPUTY COMMISSIONER OF MARITIME AFFAIRS

A. EXPLANATION OF REGISTRATION REQUIREMENTS

1. REGISTRATION OF OWNER in Liberian Corporate Registry:

A vessel registered in Liberia must be owned by a Liberian entity (Corporation, Limited Liability Company, Limited Partnership, etc.) or by an entity in another jurisdiction that registers in Liberia a Foreign Maritime Entity (FME). Alternatively, an entity in another jurisdiction may re-domicile into Liberia for free.

The registration of the vessel's owner must be completed with LISCR's Corporate department (corporate@liscr.com) or a regional office of your choice before the vessel can be registered in Liberia.

Allow at least three (3) working days to register a Liberian entity or an FME prior to registering the vessel.

Name availability: Please check the availability of the intended name of the vessel owner. Names that are identical or too similar to an existing Liberian entity cannot be accepted.

Important: *The name of the vessel owner in the vessel registration and mortgage recording documents must match the name of the vessel owner registered in Liberia.*

2. APPLICATION FOR REGISTRATION:

A copy of a duly executed Form RLM-101A.

3. EVIDENCE OF AUTHORITY (if applicable):

A copy of duly executed and acknowledged Power of Attorney, or a copy of a Corporate Resolution or Minutes of the Meeting, authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute and submit application for registration of the vessel is required.

Note: *Directors and officers of the owner do not have to submit their evidence of authority.*

4. PROOF OF OWNERSHIP:

A copy of a duly executed and notarized/acknowledged Bill of Sale (BOS) stating the name of the registered owner as the buyer.

Signature(s) acknowledgement is permitted by a Liberian Special Agent, Liberian Consul, notary public, or other officer authorized to administer oaths by the law where acknowledgment is made. Consularization or apostille are not required by Liberia.

BOS format: Liberia does not require any specific format of BOS. One of the printed forms commonly used by the international maritime community is acceptable (BIMCO, UK/MCA, Norway, Panama etc.).

BOS Not Applicable (Flag Transfer without Change of Ownership): At the time of reflagging, Liberia will accept as proof of ownership a copy of Certificate of Ownership and Encumbrance (COE), or Transcript of Registry, or Certificate of Deletion issued by the previous flag if the vessel is transferring to Liberia without change of ownership.

5. DELETION CERTIFICATE / proof of free of recorded liens and encumbrance:

A copy of Certificate of Deletion issued by the previous flag must be submitted.

If Certificate of Deletion is not available at the time of re-flagging into Liberia, then a copy of Certificate of Ownership and Encumbrance (COE), or a Transcript of Register issued by the previous flag is required along with undertaking by the Applicant to provide a copy of Certificate of Deletion within thirty (30) days from the date of registration of the vessel in Liberia.

Declaration of Non-Registration: a copy of a duly executed Declaration of Non-Registration must be submitted in the event there is a gap in time between the date the vessel is deleted from the previous flag and the date it registers in the Liberian Registry.



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B. EXPLANATION OF TECHNICAL REQUIREMENTS

1. CLASS:

- a. A statement or affidavit issued by the vessel's current Classification Society confirming the vessel is classed. It must be received at least one (1) working day in advance of registration closing date.

***Note:** The above requirement does not apply to vessels classed by ABS, BV, CCS, DNV, IRS, KR, LR, NKK & RINA.*

- b. **VESSELS TEN (10) years of age or older OR vessels of any age with poor PSC performance:**

In addition to the statement or affidavit required by item "a." above, copies of the most recent Statutory Renewal, Class Special and Drydock (bottom) Narrative Survey reports must be submitted for review.

In addition, vessels over 15 years of age (or vessels of any age with poor PSC performance) are subject to a pre-registration inspection.

- c. **VESSELS TWENTY (20) years of age or older:**

In accordance with Liberian Maritime Law (RLM-107), Chapter 2 Paragraph 51(4), vessels 20 years of age or older are not acceptable for Registration. No waivers under Paragraph 51(6) of the same Chapter will be granted for these vessels.

- d. **Vessels changing class at the time of Flag Transfer:**

- i. A copy of the Transfer of Class Agreement (TOCA) between the losing and gaining (new) Classification Society; or
- ii. A statement or email from the gaining Classification Society stating that they are conducting surveys for transfer of class and, upon satisfactory completion, will issue Statutory Certificates on behalf of Liberia. It must be received at least one (1) working day in advance of the closing date.
- iii. All overdue surveys are to be completed, and all conditions of class closed during the change of class and flag surveys, unless the Administration authorizes postponement of the conditions of class. This will be verified prior to finalizing the vessel's registration.

***Note:** For non-Liberian vessels, Classification Societies will not provide the statement or affidavit or any other class documents to LISCR without authorization of the current vessel owner/operator. If the applicant/party registering the vessel in Liberia is a buyer of the vessel, the applicant should request the seller to provide this authorization to the Classification Society.*

2. CONVENTIONS COMPLIANCE:

- a. STCW: a copy of Application for Minimum Safe Manning Certificate – Form FR CER-006-01
- b. ISM: a copy of ISM Declaration of Company and Person/DPA – Forms RLM-297A & RLM-297B
- c. ISPS: a copy of CSO Declaration and Ship Security Plan if applicable – Form RL 5004

3. LIABILITY INSURANCE:

- a. **Bunker Civil Liability Convention for Oil Pollution Damage 2001 (Bunker Spill):** a copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons).
- b. **Nairobi International Convention on the Removal of Wrecks 2007 (Wreck Removal):** a copy of WRC Blue Card (vessel of more than 300 gross tons).
- c. **Convention on Civil Liability for Oil Pollution Damage (CLC – Oil Pollution):** a copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo).